



Dear Guilderland Chamber Member:

October 2016

Bouchey & Clarke Benefits, Inc. is pleased to present your 2017 Chamber Health Plan Options. Chamber Members have access to health plans offered by Capital District Physicians' Health Plan and MVP HealthCare.

(see enclosed grids for plan benefits and pricing).

### **Small Group Eligibility**

For small group eligibility, there must be at least one Common Law Employee (CLE) enrolled. An "employee" does not include the sole owner of a business or a spouse of the business owner. If you no longer qualify for small group coverage, there are INDIVIDUAL plan options available.

## **Action Required!**

Please follow the steps to enroll in your 2017 coverage.

1. Review the enclosed 2017 plan grids from CDPHP and MVP.
2. Choose a carrier and plan for January 1, 2017. Enter the name of the plan and sign the enclosed form.
3. If re-enrolling with the same carrier return your signed open enrollment form. If selecting a new carrier sign new group paperwork and submit current NYS-45.
4. ***\*Please note: All participants selecting a new carrier MUST complete a new application.***
5. Deadline to return open enrollment form w/plan selections for ALL participants is

**Wednesday, November 30<sup>th</sup> 2016.**

6. EMPLOYERS: Please notify your employees and COBRA participants of 2017 changes to their plans.

## **We are here to help you.**

Bouchey & Clarke Benefits, Inc. will be hosting an Open Enrollment session at The Chamber's office, located at 2050 Western Avenue Suite 201 Guilderland.

Staff and representatives from carriers will be on-hand to answer your questions.

Thursday November 10, 8:30 am – 11:00 am

For further assistance, contact Bouchey & Clarke Benefits, Inc.  
at 518.720.8888 or Mary Anne Murphy [mamurphy@bouchey.com](mailto:mamurphy@bouchey.com)

**WEALTH. HEALTH. FOR LIFE.**

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